

Holy Family Parish

Finance Committee Minutes – Sept 21, 2021

The meeting of the Finance committee was called to order on Sept 21, 2021 at 6:15 pm in the Riede Room, opening with a prayer led by Father George. Present at the meeting were Father George, Deacon Pat Wright, David Nett, Jean Hall, Denise Deely, Don Coomes and Rachel Booker. Absent were Beth Garr and Mike Hovekamp.

Old Business

- New church signage is awaiting the approval of permits from the City of Louisville
 - 50% of the cost was paid and capitalized in Fiscal Year (FY) 2020-21
- Lock on the church, needing to be replaced, has been back-ordered
- Curtains for the cry-room in the church and blind for the cry-room door have been installed.
- A vacant lot (1214 BECKER AVE) was found to be owned by Holy Family Parish since 1953
 - An offer was sent to an interested party; awaiting acceptance

New Business

- Music Director, Rachel Booker presented a plan to enhance the music at Holy Family, for masses and other holiday events. Her comments / suggestions attached below were discussed at the meeting.
 - The committee supports the suggestions and approved the all expenditures outlined in the proposal.
 - The Archdiocese has communicated that choirs could be reinstated but healthcare professionals in the parish disagreed with their decision. To address the healthcare concern, singers' masks will be purchased.
 - Rachel will address the parish at mass to encourage participation in the choir and communicate ideas to enhance the music.
 - Rachel will attend the next Parish Council meeting to present her proposal and request feedback / suggestions.
- A Capital Campaign to reduce debt was discussed.
 - The committee agreed that a formal Campaign to reduce debt may not be well received by the parish at this time. The finances are moving in a position direction and the committee does not want to present a program that may impact the current momentum.
 - There is interest in events / activities to raise money with a social event for the parish community. Events may include comedy show, dinner (Fr George's menu) and Spring Fling.
- Per parishioner suggestion, there will periodically notices to the parish regarding IRA distributions to charitable organizations. Specifically, folks over 70 ½ can withdraw from their IRA tax free for charitable contributions. An announcement will be in the bulletin on a quarterly basis.
- The annual financial review was presented to the parish on Aug 21/22 with a financial summary in the bulletin. Fr George will write a letter to be sent with financial summary to all parishioners.

Review of the August Financial Statements

- Misc income of \$1,500 is from advertisement in the bulletin.
- Social Club's cash balance is currently \$82,819.
- The balance is Charitable Gaming is \$45,766 - \$40,000 will be transferred to General Checking.
- The accounts receivable balance (\$12,361) represents September expenses paid in August. It should be recorded as prepaid expense but an account was not setup on the GL.
- Archdiocese Payable (\$471,527) reflects the payment of \$25,000 from the picnic proceeds.

- The cell tower is contracted through T-Mobile as of June 1. T-Mobile sent the payment to an old address for the archdiocese and several payments have not been received. June's payment was received but July & August are missing. T-Mobile has updated the address and is researching to locate the July & August payments.
- Saffin center is performing better than budget. Activities are beginning to resume in the facility.
- Collections posted in the bulletin do not agree to the financial statements due to VANCO (not reflected in the bulletin). Collections in the bulletin will be updated to include VANCO. VANCO collections will be one week in arrears due to the timing for the bulletin notifications.

The next meeting will be on October 19.

Finance Council Meeting

September 21, 2021

Choir Budget Suggestions – Rachel Booker

Choral Development

- Member retention, increase in members
 - o 15 years ago → 30 person choir
 - o Please help clarify: parishioners or hired singers?
- I started at Holy Family in September of 2016
 - o I started with 6 choir members, and I still have 6 choir members
 - o Environment when I started – rigid. Choir members stated that previous directors were entirely intolerant of being late, in addition to other negative comments
 - This is not a healthy environment, and I have done what I can to change this
- Challenges in my position
 - o Assembly enthusiasm about choir, but all are hesitant to join
 - “not good enough,” “you don’t want me in the choir,” “nobody wants to hear me sing”
 - o Rehearsal commitment
 - 9am Sunday is not a good rehearsal time, objectively
 - Only 40 minutes
 - Not enough time to learn choral pieces in addition to new music
 - Not appealing to potential new choir members (per feedback)
 - Suggest moving rehearsals to Tuesday or Thursday evenings
 - Poses scheduling issues with current choir members
 - o Inexperience
 - This is my first job as a director.
 - Freelanced throughout the Archdiocese for 6 years prior to being hired at Holy Family
 - Degree → collaborative performance, not direction
 - Scheduled graduation from UofL, December 2021, M.Ed.
 - I am very open to suggestions.

Tentative Plan for Growth

- Yearly Plan
 - o Two choir concerts, one Christmas, one around Memorial Day
 - o Choir rehearses Labor Day through Memorial Day
 - o Two guest instrumentalists per month, starting 01/01/2022
 - Frequency to be reevaluated after 6 months
 - Instrumentalist pay is typically \$50
- New Expenses
 - o Guitar Accompaniment Books - \$100
 - o B flat instrument accompaniment books - \$110
 - o C instrument accompaniment books - \$110
 - o E flat instrument accompaniment books - \$110
- Current Expenses
 - o My salary (to my knowledge, this falls in a different category)
 - o Piano tunings
 - \$300/year
 - o Organ tunings

- Cost varies based on organ's need
- Typically around \$600/year
- Cantor stipend
 - \$200/month, additional \$50 per funeral
- Accompanist stipend
 - \$75 per mass
 - Only needed when I cannot cover masses

Current Choir Situation

- Planned to reconvene choir 09/01/21
 - Received feedback from healthcare professional parishioners who felt strongly that choir should not happen
 - Canceled choir out of abundance of caution
- Choir to reconvene, but only with singers' masks, \$10 each
 - 15 masks, \$150
 - Church provides?
- If masks provided, choir to reconvene 10/10
- Christmas concert either 12/12 or 12/19

Member Participation